

Southeastern Wisconsin Workforce Development Board Meeting
Tuesday, June 19, 2018
Kenosha County Center – Hearing Room
9:00 a.m. to 11:00 a.m.

Members present: Mark Beilman, Laura Cesar, Susan Chandek, Derek D'Auria, Grace Eckland, Ron Frederick, Nicholas Galich, Brooke Infusino, Amy Mlot, Rene O'Connor, Tom Reiherzer, Matt Waltz

Members excused: Thomas A. Burke, Ken Fellman, Dave Gaspar, Loretta Olsen, Rodney Prunty, Cynthia Simonsen, Lanetta Virgil

LEO's present: County Executive Jim Kreuser, County Executive Jonathan Delagrave, Walworth County Board Chair Nancy Russell

Others present: Doug Bartz, Karen Burns, Liam Doherty, Stephanie Elmer, Rebecca Freund, Jacquetta Gilman, John Jansen, Annette Meudt, Hope Otto, Marilyn Putz, Travis Richardson, Shannon Wade, Jeff Wilson

Call to Order:

- Board Chair, Nicholas Galich, called the meeting to order.

Silent Roll Call:

- Rebecca Freund completed silent roll call.
- Introductions completed.

Citizen Comments:

- No Comments.

Approval of Minutes of March 20, 2018 Board meeting:

- Matt Waltz made a motion to approve the March 20, 2018 meeting minutes with Brooke Infusino seconding.
- Motion passed unanimously.

Fiscal Report (handout) – Jeff Wilson, Kenosha County Fiscal:

- Jeff Wilson discussed the fiscal report in depth with Doug Bartz giving definitions of each grant.
- Formula funds for this current year running into next year, will get us through the first 3 months of the new year which begins on July 1, 2018.
- Requested to move \$300,000 from Dislocated Worker to Adult program - - waiting for approval from the State.
- County Executive Kreuser said that this is a lot of information but please feel free to contact Doug Bartz or to ask any questions here.
- Ron Frederick made a motion to accept the fiscal report as given. Tom Reiherzer seconded that motion.
- Motion passed unanimously.

DOL Monitoring Update - Governance Documents (handouts):

- Doug Bartz stated that Department of Labor came to monitor the governance and structure under WIOA (Workforce Innovation & Opportunity Act).
- DOL said that the structure we had was not in compliance with the new law and since we've gotten that report back; we've had to restructure the Administration. (Org Chart handout)
- Each County was getting a set amount of money that they would administer and in the law, we can no longer operate that way. The law states that we can have 1 Board and 1 Administrative/Fiscal entity.
- Kenosha County has had the lead and will remain the lead at this time. County Executive Kreuser has designated Kenosha County Department of Human Services as the Administrative/Fiscal agent.
- Fiscal Agent agreement was sent with a highlighted section and that was to verify that we had insurance to cover this Board and per Corp Counsel we are covered. Marilyn Putz commented that this agreement is something new.
- The Workforce Development Board By-Laws have changed to support the new organization and structure. It has removed the Administrative rights for the individual county workforce boards, we can still have committees but they cannot administer funding.
- The Southeast Wisconsin Workforce Development Board now has 3 year terms but there is no limit on how many terms you can serve. State employees are appointed to the Board so they do not have term limits.
- The Fiscal Agent Agreement and the By-Laws have been reviewed by the Kenosha County Corp Counsel and have been accepted by the Executive Committee of the Southeast Wisconsin Workforce Development Board. They were provided to the Racine County and Walworth County Corp Counsels.

- Mark Beilman made a motion to accept the governance documents with Brooke Infusino seconding.
- Motion passed unanimously.

Amy Mlot asked if the Kenosha County Workforce Development Board was going to continue. Doug Bartz stated that he needed to discuss that with County Executive Kreuser. Amy Mlot commented that she encourages us to continue the Board as it's a good resource for employers.

State Monitoring Update:

- County Executive Delegrave apologized to Kenosha and Walworth County for the issues regarding the State Monitoring. The individual who was in charge of this has been relieved from his duties. The State has been working with Racine to get them back on the right track and County Executive Delegrave assures that this will not happen again.
- Doug Bartz said that the State has been conducting ongoing monitoring of the WIOA program and the providers. The monitoring has not been closed out as of yet but we did get a report back surrounding service provision.
- Liam Doherty commented that the State found issues in Racine County. They have been diligently working with Rebecca Freund, Doug Bartz, and Stephanie Elmer to assist with the corrective action plan and get everything moving in the right direction. Racine County is excited about the future and the partnerships that are growing.
- Hope Otto added that they are taking this opportunity to look at some of the best practices that can be mirrored and using the quality assurance strengths of Rebecca Freund and moving towards a more collaborative approach.
- Doug Bartz said that our final report is due to the State on August 1st and we are working with Racine on that. By the next meeting, the corrective action will be in place.

WIOA Plan Modifications – Doug Bartz:

- With the change in the structure and the approval of the governance documents, we have working in anticipation of the new structure. We've been meeting with the partners to review policies and make changes as needed. Our labor economist, Wandy Miezio, is working on some local numbers for us.
- As required by WIOA law, there has to be a 30 day open comment period. Public notice has been issued for that period to be from July 1st through July 31st. There are dates/times scheduled in all 3 counties to give the opportunity for anyone to comment, including Board Members.
- During that time, it's important to get approval from the Board. Electronic votes will be accepted during that time frame. If you need a hard copy delivered or sent to you, please let Rebecca Freund or Doug Bartz know and we'll be happy to get you a copy.

Contracts Approval – Jeff Wilson, Kenosha County Fiscal (handout):

- Jeff Wilson stated that at this time, we only have projected allocations for what's going to be coming as of July 1st. We've taken what we've previously got and taken the decrease of what is expected and that's how it became projected.
- We need approval for the providers that are currently in place:
 - Dynamic Workforce Solutions (DWFS)
 - Goodwill Industries of Southeast Wisconsin
 - Racine Area Manufacturers and Commerce (RAMAC)
 - Boys & Girls Club of Kenosha
 - Kenosha County Department of Workforce Development – Wisconsin Kenosha Racine Partnership (WKRP)
 - Racine County Economic Development Corporation (RCEDC)
 - Young Women's Christian Association (YWCA)
 - Racine County Department of Human Services
 - Professional Services Group (PSG)
 - Walworth County Economic Development Alliance (WCEDA)
- At the next meeting, there will be the contract amounts for your approval but due to not having the allocations, the amounts could not be added in there.
- Doug Bartz said that the allocation of money to the providers serving each county is done by using the formula that has been used in the past. If you are interested in knowing more about that formula, please feel free to connect.
- Marilyn Putz commented that a portion of the Administrative funds were split and now due to the structure, that will stay in Kenosha County. As one single entity, Kenosha will administer all contracts as of July 1, 2018.

- Doug Bartz said that Kenosha put out an RFP (request for proposal) for the One-Stop Operator and there were no responses received. Per Doug's discussion with the State, that can be sole-sourced.
- Tom Reiherzer made a motion to accept the projected allocations and the current list of providers. Amy Mlot seconded that motion.
- Motion passed unanimously.

Other Items as Allowed by Law:

- SE WI WDB Chair, Nicholas Galich, commented that there is a Conflict of Interest form that each Board member is required to fill out; please complete the form, sign and return to Rebecca.

Board Chair Comments:

- Thank You to all the staff that have been working really hard on getting documents updated and ready for this transition. There's a lot of work that goes into making this happen and many talented people that work hard. Thank You to all the Counties for working together and making sure that our citizens get the funding that they deserve.

Local Elected Official Comments:

- County Executive Kreuser thanks Board Chair Nicholas Galich for all of his time. It's going to be an interesting time with all the changes but it's an exciting time. Please feel free to call any of us or Doug Bartz for any oversight or insight.

Next meeting:

- Next meeting is scheduled for October 2, 2018 from 9:00 a.m. to 11:00 a.m. in the Hearing Room at the Kenosha County Center (Hwys. 45 & 50).

Adjournment:

- Tom Reiherzer made a motion to adjourn the meeting with Ron Frederick seconding.
- Meeting adjourned.